



संयुक्त माला गुणवत्ता एवं डिजाइन स्पेशलिस्ट इंस्टीट्यूट  
(भारत इण्डिया लिमिटेड की अगुआई वाली / भारत सरकार का एक लोक उद्योग)  
गोन्दावना प्लेस, कान्के रोड, रांची - 834 031, झारखंड (भारत)  
Central Mine Planning & Design Institute Limited  
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)  
Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)  
CORPORATE IDENTITY NUMBER - U14292TH1975GOI001223

Ref No /CE/ EMPANELMENT LIST /21-22/ 147

Dated 06/05/2021

### OFFICE ORDER

#### "Empanelment of Consultants / Consultancy Firms for specialized Architectural services for CMPDI".

With NIT Reference number : EO/ CMPDI/GM/EO/HQ/20-21/06 Dated 08/01/2021 (Tender Id : 2021\_CMPDI\_192796\_1), the competent authority has been pleased to accept the offer of following participating bidders, meeting the requirement of eligibility criteria as per NIT, for Group- wise empanelment (i.e. **Group – I / Group – II / Group- III** depending on the Project value i.e. up to Rs 25 Crs for GR- I, Project Value above Rs. 25 Crs upto Rs 100 Crs for GR- II and Project Value above Rs.100 Crs upto Rs 250 Crs for GR-III respectively with subsequent acceptance of Terms and conditions of NIT by the respective bidders through email. The group wise empanelled consultants/ consultancy firms is listed below:-

#### **Group –I : (Project Value up to Rs 25 Crs)**

Sl No	Name of the Consultant / Consultancy Firms	Address of the Firm	Email ID
1	Designers Guild, Hyderabad	A-105, Mount Banjara Apartments, Road no-12, Banjara Hills, Hyderabad, TS 500034	info.dgarchs@gmail.com
2	Biplob Nandy and Associates, Silliguri	1st Fl 10 Najrul Sarani Behind New Ramkrishna Seva Sadan Nursing Home Silliguri 734001	biplobnandy.associates@gmail.com
3	Rajhans Consultants & Technocrats Private Limited, Bhilai	HIG 77, AMDI Nagar, Hudco Bhilai Durg Chhattisgarh 490009	rct.co.in@gmail.com
4	Anjan Gupta Architects, Kolkata	67, Lenin Sarani Kolkata 700013	anjanarc@gmail.com
5	ARCHCON Vision Kolkata-	57, Model Town, Garia, Kolkata-700084	bakulbag@gmail.com
6	Sanjoy Paul and Associates, Durgapur	A 2 Group housing complex, flat no- 12, sector 2A, Bidhannagar, Durgapur-12, 713212	architectsanjoydurgapur@gmail.com
7	Bhooshan Kotwal, Architect, Nagpur	Rohera Business Centre, shop fs1, Ajni square, Nagpur-440003	bhooshankotwal@rediffmail.com

*[Signature]*  
6/5/21



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वेब साईट/Website: www.cmpdi.co.in

**Group -II : (Project Cost above Rs. 25 Crs to Rs 100 Crs)**

Sl. No	Name of Consultant / Consultancy Firms	Address of the Firm	Email ID
1	Design Plus, Gurgaon	C 312-C315A M3M Cosmopolitan 1 Sec-66, Gurgaon Haryana-122101	<a href="mailto:pankaj.dhiman@designplusarchitects.in">pankaj.dhiman@designplusarchitects.in</a>
2	CP AND DS ASSOCIATES, Ghaziabad	B328 rd Floor Pacific Bussiness Park plot no 37 / 1, Site -IV, Sahibabad Industrial Area, Ghaziabad-201010	<a href="mailto:designsolutions.cpd@gmail.com">designsolutions.cpd@gmail.com</a>
3	DERA Consultants Private Limited, Mathura	30B, Geeta Enclave, Krishna Nagar Mathura UP 281004	<a href="mailto:mayank@dera.co.in">mayank@dera.co.in</a>
4	Dynamic Projects Private Limited, Kolkata-	196 A/G Arvind Sarani, Kolkata-700004	<a href="mailto:dynamicprojects@rediffmail.com">dynamicprojects@rediffmail.com</a>
5	Mass N Void Design Consultants (A Pranav Group), New Delhi	3rd Floor, Plot No- 56, Dwarka, Sector-12B, New Delhi- 110078	<a href="mailto:info@massnvoid.com">info@massnvoid.com</a>
6	Chadda and Associates, Ranchi.	Krishna Business Centre, Office No 01,, 3rd Floor, Opp. Ashok Nagar, Argora, Ranchi 834002	<a href="mailto:chaddaandassociates@gmail.com">chaddaandassociates@gmail.com</a>
7	Shiva Consultancy Services Pvt Ltd, New Delhi	A 87 LGF Malviya Nagar, New Delhi 110017	<a href="mailto:bde@shivagroup.in">bde@shivagroup.in</a>
8	Santosh Shekhar, Ranchi	21/1 Birsa Nagar Hatia Station Road Ranchi 834003	<a href="mailto:art.incrnc@gmail.com">art.incrnc@gmail.com</a>
9	Haven Architects, Kolkata	11 RAYPUR local A/6, New Raypur, Kolkata 700084	<a href="mailto:havenarchitects@gmail.com">havenarchitects@gmail.com</a>
10	M/s Chhaya Architect and Consultants, Jamshedpur	Third Floor, 30 SNP Area, Aambagan, Sakchi, Jamshedpur, 831001, East Singhbhum, Jharkhand.	<a href="mailto:chhayaarchitectandconsultants@gmail.com">chhayaarchitectandconsultants@gmail.com</a>
11	V V. ENGINEERING Consultants Pvt. Ltd, Nagpur	Arti apartments plot no- 44 45 ground floor Rajendra Nagar Hign road behind hotel orchid Nagpur 440036	<a href="mailto:vvenggvt.ltd@gmail.com">vvenggvt.ltd@gmail.com</a>
12	DEORE DHAMANE Architects, Nashik	Nirmaan Niketan VISE Mala College Road Nashik, MS 422005	<a href="mailto:deoredhamne@gmail.com">deoredhamne@gmail.com</a>

**Group - III (Project Cost above Rs. 100 crs to Rs 250 Crs)**

Sl. No	Name of Consultant / Consultancy Firms	Address of the Firm	Email ID
1	Enarch Consultants Pvt Ltd, Delhi	202 , Dairy Milap Niketan, 8A, B.S.Zafar Marg, Delhi 110002	<a href="mailto:enarchjobs@gmail.com">enarchjobs@gmail.com</a>
2	Suresh Goel and Associates, New Delhi	C 85 SHIVALIK NEW DELHI-110017	<a href="mailto:general@sgadesignlab.com">general@sgadesignlab.com</a>
3	C.P. Kukreja Architects, New Delhi-	Ashirwad Building, D-1, Green Park, New Delhi-110016	<a href="mailto:cpka@cpkukreja.com">cpka@cpkukreja.com</a>




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 ई-मेल/E-mail: [gmcivil.cmpdi@coalindia.in](mailto:gmcivil.cmpdi@coalindia.in)  
 वेब साईट/Website: [www.cmpdi.co.in](http://www.cmpdi.co.in)

*Signature*  
 16/02/24



4	M/S DESIGN ASSOCIATES INC, NOIDA	A 163 SECTOR 136 NOIDA 201301 UTTAR PRADESH	designnainc@gmail.com
5	Rdx Architects, Chennai	No-2,4TH street, Kamaraj nagar, Sathya garden, Saligramam, Chennai-600093	admn.rdxarchitect@gmail.com
6	ARCHITETS STUDIO, Bhubaneswar,	E/47, Infocity, Chandrasekharpur, patia, Bhubaneswar, Odisha-751024	arch.aryans@gmail.com
7	Sthapati Designers and Consultants Pvt Ltd, Navsari	Ohm chamber, Station Road, Navsari-396445	sdclpin@yahoo.com
8	Avinash Khosla and Associates, Ludhiana	568-A1, Police House link Road, Near Fountain Chowk, Civil Lines – Ludhiana 141001	kanavkhosla@gmail.com
9	AXIS, Ranchi	101, Prabha Kiran,, Chuna Bhatta, Hazaribagh Road, Kokar, Ranchi 834001	axis610@yahoo.com
10	Creative Group LLP, New Delhi	S-21, Harigovind Enclave, Chhatrapur, New Delhi-110074	bd@creativegroup.co.in
11	ARCH-EN Design, New Delhi	B1/37 Ground Floor Hauz Khas New Delhi- 110016	info.delhi@aed.co.in
12	Designers Forum, Bhubaneswar	N2/64, IRC VILLAGE, Bhubaneswar 751015	designersforum94@gmail.com
13	Nivedita & Uday Pande Consultants, New Delhi	B-224, Okhla industrial area, PHASE-1, New Delhi 110020	nuparch@gmail.com
14	Roy Design Studio Private Limited, Kolkata	24/1A Baishnabghata, Bylane, Kolkata 700047	rdspjjects01@gmail.com
15	Space Ace, Gurgaon.	V-20 A/05, DLF, Phase-III Gurgaon, 122002	spaceace.india@gmail.com
16	Collage Design Pvt Ltd., East Mumbai	300, SAI Sampanna Station Road, Vikroli, East Mumbai 400083	info@collagedesign.net

Empanelment of Consultants / Consultancy Firms for specialized Architectural services for CMPDI shall be valid for three years with effect from 06.05.2021. The terms and condition has been attached as Annexure-I

  
General Manager (Civil),  
CMPDI, Ranchi



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**Terms and condition of the empanelment of Consultants/consultancy firms for specialised Architectural Works**

**1. SCOPE OF WORK:**

**1.01 ENGINEERING AND ARCHITECTURAL SERVICES**

**a. BUILDING ENGINEERING/ARCHITECTURE**

- Taking CMPDI's instructions and preparation of design brief
- Site evaluation, analysis and impact of existing and / or proposed development on its immediate environs.
- Assist to obtain Statutory Plan sanction from central/State/Municipal authority of the specific project
- Detailed survey and soil investigation at the site of the project
- Design and site development.
- Structural Design
- Sanitary, plumbing, drainage, water supply and sewerage design.
- Electrical, electronic, communication systems and design.
- Heating, ventilation and air conditioning design (HVAC) and other mechanical systems
- Elevators, escalators, etc.
- Fire detection, Fire protection and Security systems etc.
- Periodic (Author's) inspection and evaluation of Construction works.

**b. TOWNSHIP PLANNING INCLUDING LANDSCAPE ARCHITECTURE**

**c. INTERIOR ARCHITECTURE**


**d. ALL OTHER ALLIED FIELDS like Architectural Conservation, Retrofitting of Buildings, Graphic Design & Signage etc.**

The above list is general in nature and not exhaustive. CMPDI will have the right to extend or curtail Scope of work of the consultant as per specific job requirement and expectations of CMPDI from the consultant selected for the particular job.

**1.02 SUPERVISION MANAGEMENT AND QUALITY CONTROL**

There may be some jobs where Supervision Management Control activities as hereunder are part of job assignment.

- a) Action as an Engineer: Management of works contract as 'an Engineer' in terms of works contract including field measurements, quality assurance

  
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testing of work done and execution in accordance with codal provisions/specifications within the stipulated time.

- b) Supervision: Comprehensive supervision of construction activities carried out by the contractors to ensure complete compliance with the drawings, technical specifications and various stipulations contained in the contract documents.
- c) Supervision Through Team: Efficient construction supervision by personnel who are experienced in the modern methods of construction supervision and contract management.
- d) High Standard: Ensure high standards of quality assurance in the supervision/execution of work
- e) Timely Completion of Work: completion of work within stipulated time limit.
- f) Training: Training employer's representative staff in managing the contracts

**1.03 SCHEDULE OF SERVICES EXPECTED IN RESPECT OF ENGINEERING & ARCHITECTURAL SERVICES:**


The Consultant shall, after taking instructions from the CMPDI, render the following services in respect of Engineering & Architectural Services:

**i) CONCEPT DESIGN:**

- Ascertain CMPDI's requirements, examine site constraints & potential; and prepare a design brief for CMPDI's approval.
- Prepare report on site evaluation, state of existing buildings, if any; and analysis and impact of existing and/ or proposed development on its immediate environs.
- Prepare drawings and documents after detailed survey and soil investigation at the site of the project.
- Furnish report on measures required to be taken to mitigate the adverse impact, if any, of the existing and / or proposed development on its immediate environs.
- Prepare conceptual designs with reference to requirements given and prepare rough estimate of cost on area basis.

**ii) PRELIMINARY DESIGN AND DRAWINGS:**

Modify the conceptual designs incorporating required changes and prepare the preliminary drawings, sketches, study model, etc., for the CMPDI's approval along with preliminary estimate of cost on area basis.





Detailed estimate preparation of all services required for the project based on CPWD SOR or other state SOR as applicable.

**iii) DRAWINGS FOR CMPDI'S/ STATUTORY APPROVALS:**

- Prepare drawings necessary for CMPDI's/ statutory approvals and ensure compliance with codes, standards and legislation, as applicable in all states of India and assist to obtaining the statutory approvals thereof for project specific from the competent authority as applicable.

**iv) WORKING DRAWINGS AND TENDER DOCUMENTS:**

- Prepare working drawings, specifications and schedule of quantities sufficient to prepare estimate of cost and tender documents including code of practice covering aspects like mode of measurement, method of payments, quality control procedures on materials & works and other conditions of contract.

**v) CONSTRUCTION:**

- Prepare and issue working drawings and details for proper execution of works during construction.
- Approve samples of various elements and components.
- Check and approve shop drawings submitted by the contractor/ vendors.
- Visit the site of work, at intervals mutually agreed upon, to inspect and evaluate the Construction Works and where necessary clarify any decision, offer interpretation of the drawings/specifications, attend conferences and meetings to ensure that the project proceeds generally in accordance with the conditions of contract and keep the CMPDI informed and render advice on actions, if required.

**vi) COMPLETION:**

- Issue Certificate of Virtual Completion of works.
- Prepare and submit completion reports and drawings for the project as required and assist to obtaining "Completion/ Occupancy Certificate" from statutory authorities, wherever required.
- Issue two sets of as built drawings including services and structures. Note – It has been indicated earlier that the above list is general in nature and not exhaustive. CMPDI will have the right to extend or curtail Scope of work of the consultant as per specific job requirement and expectations of CMPDI from the consultant selected through lowest offer from the empanelled consultants/consultancy firms for the particular job.

**2. METHODOLOGY FOR ENGAGEMENT OF CONSULTANT FOR SPECIFIC PROJECT**

After empanelment of consultant/consultancy firm in different categories, NIT for the specific scope of work with specific project value will be called as a limited offer among

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the eligible empaneled consultants with Terms and condition applicable based on prevalent CIL Manual in e-tendering portal <https://coalindiatenders.nic.in>. The separate NIT will have financial terms conditions like statutory deposits EMD, performance Security deposit etc. & other general terms and condition, Technical terms & condition for the specific Project, which is to be agreed by the bidders. After evaluation of the bid based on terms and condition of the Bid & eligibility criteria of project value, the successful competitive bidder will be awarded after compliance all requirement.

**3. VALIDITY OF EMPANELMENT:**

The empanelment will be valid for a period of three years from 06.05.2021. However, the empanelment may be revalidated, in accordance with the rules in this regard. Each revalidation shall be for a period of one year from the date of expiry of previous empanelment / revalidation. The empanelment shall be open for review by the CMPDIL and liable to termination, suspension, or any other such action at any time, if considered necessary, by the CMPDIL after issue of due notices to the architect(s) / consultants.

**4. CHANGE IN CONSTITUTION OF FIRM:**

The empanelled consultants/consultancy firm shall not modify the existing partnership or enter into any fresh partnership without the prior approval of CMPDIL. Such proposal, if any shall be submitted in advance giving full details of the intended changes and drafts documents like partnership deed, articles of association etc. as applicable. Any change in the status of the architect without prior approval, will render the architect to be removed from the approved list of architects.

If a firm is converted into two or more firms by any action of its partners, the new firm(s) or any separated partner(s) in his / her / their individual / joint capacity shall have to apply for the empanelment afresh on the basis of work experience gained as a separate entity whenever EOI sought. The experience of the firm in which he / she / they were partners will not be considered.

If the number of original partners of a firm reduces to less than half due to any reason, the empanelment of the firm shall be withdrawn. Original partners means constituents at the time of empanelment and those who have remained as constituent(s) for more than 5 years.

**5. CHANGE OF ADDRESS:**

While Applying for empanelment the Consultants/consultancy Firms should mention address of his registered office as well as Head office, if different. All documents viz. Bankers certificate etc should bear one of the addresses; otherwise the same shall not be accepted. The Consultants/consultancy Firms shall intimate the change, if any, in any of the addresses mentioned in the original documents, in advance or within one

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month of such change along with acknowledgement of noting down of such change in address from the Bank, Income Tax authorities, Sales Tax authorities etc. Failure to do so may result in removal from the approved list of architects.

#### **6. CONSULTANTS/CONSULTANCY FIRMS OBLIGATIONS:**

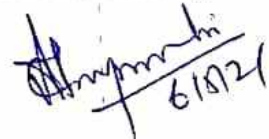
The "Consultants/consultancy Firms" should fulfil all his obligations specified under these rules within the time and in the manner as specified. Some of the obligations are

- i Prior approval shall be obtained before modifying the constitution of the firm/company.
- ii Intimation regarding change of address should be given in advance or within one month along with documentary proof bankers, Income Tax Department, States Tax Department and service tax etc.
- iii Consultants/consultancy Firms should be registered with Council of Architecture, India during the period of empanelment / revalidation.
- iv Empanelled Consultants/consultancy Firms shall maintain good conduct while carrying out work and shall not indulge in unethical practices.
- v The works awarded should be executed strictly as per terms and conditions of contract.
- vi Top priority should be accorded for timely submission of drawings, design calculation and BOQ etc.

#### **7. NON-DISCLOSURE/ CONFIDENTIALITY CLAUSE:**

The empanelled Consultants/consultancy Firms will not at any time during pendency of contract or afterwards, disclose to any person any information as to documents, components, parts, information, drawings, data, sketches, plans, programs, specifications, techniques, processes, software, inventions and other materials, both written and oral, of a secret, confidential or proprietary nature, including without limitation any and all information relating to finance, invention, research, design or development of information system and any supportive or incidental subsystems, and any and all subject matter claimed in or disclosed by any patent application prepared or filed by or on behalf of CMPDI, in any jurisdiction, and any amendments or supplements thereto. The empanelled Consultants/consultancy Firms should understand that any breach of this clause would constitute a serious offence for which appropriate legal action may be taken to ensure the enforcement of confidentiality clause.

CMPDI also desires that the empanelled Consultants/consultancy Firms shall hold in trust and confidence, and not disclose to others or use for its own benefit or for the benefit of other, any Proprietary Information which is disclosed to the bidder by





CMPDI at any time during the agreement / award of work / execution of work and thereafter. The empanelled Consultants/consultancy Firms shall disclose Proprietary Information received under the contract to person within its organization only if such persons (i) have a need to know and (ii) are bound in writing to protect the confidentiality of such Proprietary Information. This clause shall survive and continue after any expiration or termination of the contract and shall bind the contractor, its employees, agents, representatives, successors, heirs and assigns.

**8. DISCIPLINARY ACTIONS:**

The "Consultants/consultancy Firms" shall have to abide by all the rules of empanelment and also by the terms and conditions of the contract and Notice Inviting Tenders. He shall have to execute the works as per contract on time and with good quality. CMPDIL shall have the right to suspend business with him for any period, debar or remove the name from the approved list of architects indefinitely or for a period as decided by CMPDIL after issue of a show cause notice. Decision of CMPDIL shall be final and binding on the architect.

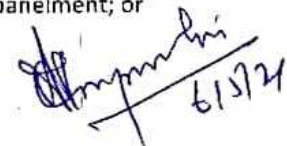
**9. SUSPENSION OF BUSINESS:**

CMPDIL may suspend business with the Consultants/consultancy Firms for a period, decided by it, pending full enquiry in to the allegations, if CMPDIL is, prima facie of the view that the Consultants/consultancy Firms is guilty of an offence in relation to business dealings, which when established would result in his removal / banning business and it is not considered desirable to entrust new works or continue business with the contractor. CMPDIL may also suspend business with an empanelled Consultants/consultancy Firms for a period decided by it, if the Consultants/consultancy Firms fails to start a work awarded to the agency.


**10. REMOVAL FROM APPROVED LIST:**

The name of the "Consultants/consultancy Firms" may be removed from the approved list of empanelment of Consultants/consultancy Firms by CMPDIL, if the Consultants/consultancy Firms

- i Has more than one occasion, failed to execute a contract or has executed it unsatisfactorily; or
- ii Is proved to be responsible for design calculation mistake in two or more works; or
- iii Persistently violates any important conditions of contract; or
- iv Fails to abide by the conditions of empanelment; or
- v Is found to have given false particulars at the time of empanelment; or



- vi Has indulged in any type of forgery or falsification of records; or
  - vii Changes the constitution of the firm or individual without prior approval of CMPDIL; or
  - viii Changes permanent address / business address without intimation to CMPDIL; or
  - ix Is declared or is in the process of being declared as bankrupt, insolvent, wound up, dissolved or partitioned; or
  - x Is involved in complaints of serious nature received from other departments which prima facie appear to be true; or
  - xi Default in settlement of tax dues like income tax, contract tax, sales tax, octroi, duties etc; or
  - xii Has already been demoted for other reasons; or
  - xiii Is considered not required to be in the approved list for any other reason considered by CMPDIL.
11. Group –I empanel-list are eligible to participate in the financial bid for specific project up to 25 crs project only with separate terms and condition through on-line e-procurement portal and necessary instruction will be sent through registered e-mail.
  12. Group –II empanel-list are eligible to participate in the financial bid for specific project up to 100 crs project only with separate terms and condition through on-line e-procurement portal and necessary instruction will be sent through registered e-mail.
  13. Group –III empanel-list are eligible to participate in the financial bid for specific project up to 250 crs project only with separate terms and condition through on-line e-procurement portal and necessary instruction will be sent through registered e-mail.

  
General Manager (civil)  
CMPDI (HQ), Ranchi